



Before & After School Program 2024/25 PPS Rates & Policies

Clark, Fernwood, Hayhurst, James John, Peninsula, Rose City Park, Sunnyside, and Woodlawn Elementary Schools

Starting this year, Camp Fire will be moving to a 12-month billing model. This model will help reduce the monthly cost of care for families by spreading payments out over a 12-month period instead of our previous 9.5 month period. Additionally, to address concerns of families who need summer care and would have to pay both summer and school year tuition during July and August we are offering a new "All-In" add-on. This monthly fee added to your 12-month billing package will auto-enroll your child for full day programming including in-service days, winter break, spring break and summer day camp. The All-in add-on will save families needing summer day camp significantly starting in July!

Monthly Rates billed July 1-June 30*

# Days of the Week	AM	PM	AM/PM
1 Day	\$130	\$210	\$285
2 Day	\$170	\$280	\$375
3 Days	\$220	\$350	\$480
4 Days	\$260	\$400	\$575
5 Days	\$290	\$480	\$625

Only families on ERDC or collective care will be granted a school year billing plan. This rate sheet will also apply to all families who register after July 1.

Rates if billed across Sept-June*

# Days of the Week	AM	PM	AM/PM
1 Day	\$156	\$252	\$342
2 Day	\$204	\$336	\$450
3 Days	\$264	\$420	\$576
4 Days	\$312	\$480	\$690
5 Days	\$348	\$576	\$750

*standard monthly rates require auto-billing and payment by ACH. 5% service charge each applied for either not choosing autopay or choosing to pay by credit card.

All-in Add-on

Families can choose to add-on at registration automatic enrollment in full day care. Each package adds a specific number of full day program days for In-service, winter break, spring break, and summer day camp. Families do not have to worry about enrolling throughout the year and can have the peace of mind that all their child care needs are set before the school year even begins.

All-In Package	Full Day Program (In-service, Winter Break, Spring Break)	Summer Day Camp	Cost	Annual Cost Savings (based on regular rates)
1	4 days	1 week	\$60/mo	\$30
2	8 days	2 weeks	\$115/mo	\$120
3	12 days	3 weeks	\$165/mo	\$270
4	16 days	4 weeks	\$210/mo	\$480
5	20 days	6 weeks	\$255/mo	\$1,140

Payment Structure

Camp Fire Columbia's Before & After School programs, including summer day camp run from the first day of school through the first week of August. To lower the monthly burden of child care costs we charge an even amount across all 12 months. Families are not charged for weekends or holidays in these monthly fees. Families can choose to add an All-In package to their monthly tuition which will enroll their child in in-service, winter and spring break as well as summer day camp. Families are free to pay the remaining balance of their expected school year fees any time before the deadlines, see the FAQ for instructions.

Enrolled families will be sent a monthly statement during the final week of each month. Families must setup autopay in their [Family Portal](#) so the monthly fees charge automatically. Families who do not setup automatic payments will be charged a 5% service fee per month and will need to manually make a payment to their account sometime between when they receive the monthly bill and when it is due on the 1st of each program month. **No payments are accepted at program site.** If you are experiencing financial hardship and cannot make your monthly payment, contact the Before & After School Registrar immediately. Payments that have not been received by the 8th of the month will have a \$20 late fee applied per child. If a balance remains on your account by the morning of the 15th, we will be reaching out to you directly to discuss payment options and next steps.

Families registering for 3-, 4-, or 5-day packages who are offered only 1 or 2 days of program due to capacity constraints will be billed according to our Wait Sheet monthly rates instead of the Rate Sheet monthly rates. Billing families using Wait Sheet rates will reduce monthly fees for families who are not choosing the 1- or 2-day package, but capacities only allow for the 1- or 2-day package to be offered. When a family is offered 3-, 4-, or 5-day packages and they accept, they will be billed the Rate Sheet amounts according to their district's Monthly Rates. If a family is offered a 3-, 4-, or 5-day package and they decline choosing to remain in a 1- or 2-day package, their rates will increase to the 1- or 2-day Rate Sheet monthly rates. This applies to PM program only.

Wait Sheet Monthly Rates

# Days of the Week	PM Only
1 Day	\$185
2 Day	\$250

Drop-Ins

Drop-ins are only available in programs that are not enrolled to capacity. To request a drop-in, call or email the Site Supervisor at your child's school no sooner than the Friday ahead of when you would like your child to drop-in. If there is availability for your child, the Site Supervisor will approve your drop-in, hold that space for your child, and notify the Before & After School Registrar to apply a drop-in fee to your account. Drop-in fees need to be paid prior to your child dropping-in. Once a drop-in has been approved, there are no cancellations so you are expected to pay for an approved drop-in even if your child does not end-up attending.

Drop-In Fees	AM Care	PM Care
Package Members*	\$40	\$60
Non-Package Members**	\$50	\$75
Full Week for Non-Package Members	\$220	\$300

* Package member: A child who is enrolled to attend Before & After School programming regularly each week.

** Non-Package member: A child who is registered with Camp Fire Columbia for the 2023/24 school year but is not currently enrolled to attend Before & After School programming regularly each week.

If your child is not yet registered with Camp Fire for the 2024/25 school year, you will need to email the Before & After School Registrar to request access to the Drop-In registration for your child's school. **Submitted registrations will take 1-2 weeks to finalize prior to any drop-in request being approved.** Once it has been completed, we will contact you with a start date for your child. No exceptions.

Families with overdue balances will have their drop-in request denied by the Registrar even if the Site Supervisor had already approved it. The overdue balance AND the drop-in fee for the day being requested will need to be paid in full prior to the child being allowed to attend the requested drop-in day.

Schedule Change Requests

All schedule change requests must be submitted by email to the Before & After School Registrar. Schedule changes will be scheduled to **take effect two weeks after your notification date.** Each schedule change to a different package rate will be charged a \$30 transfer fee.

Withdrawal from Program

One month emailed notice to the Before & After School Registrar is required when withdrawing a child from program. No account adjustments will be made without this written notice. Families who withdraw will retain their annual registration and can still request drop-ins, enroll their child for Full Day programming, and choose to re-enroll/wait list for a Before & After School program again later. If a family choose to withdraw their child from program no refunds for July & August will be made. Being able to register early and have your child care spot held is a benefit to families. Families who do not wish to prepay in July and August will join the wait list in the order of when their registration is received. If Camp Fire is unable to provide care and a family has prepaid and wants to withdraw, they will be granted a refund of prepaid fees.

Late Pick-Ups

Children must be picked-up by 6:00pm each day. If a child is not picked-up by the 6:00pm closing time, Camp Fire site staff will call the primary family contacts then the emergency contacts. If no one can be reached within thirty minutes, Camp Fire reserves the right to contact school district personnel to obtain other contact information. If all attempts to contact the family and their emergency contacts fail, Camp Fire will call Child Protective Services to take the child until the family can be located.

Late pick-up fees will be charged for pick-up after a program has closed for the day. A \$10.00 fee will be assessed for the first 15 minutes late; after 15 minutes an additional \$1.00 per minute will be assessed. Failure to pay late pick-up fees may result in withdrawal from program.

Full Day Program Cancellation Policy

All cancellations requests must be sent in writing to the Before & After School Registrar. Cancellation requests sent **more than two weeks prior** to the Full Day program will receive a full refund except for the \$10 deposit. There will be NO REFUNDS for cancellation requests sent less than two weeks prior to the Full Day program.

If your child leaves the Full Day program early or arrives late due to safety concerns, accident, illness, homesickness, other activities to attend, or student or parent request, there will be no refunds or prorated fees. In the event of a medical condition that causes cancellation, a full refund will be given but written notification from the family and physician are required. There will be no refunds, credits, proration, or any other form of reimbursement for absences or withdrawals due to COVID-19 symptoms, presumptive COVID-19 cases, positive COVID-19 test results, or any other reasons associated with COVID-19.