



## Camp Fire Summer Day Camp

### Financial Aid Application

Camp Fire Columbia strives to offer financial assistance to families on a sliding scale based on a variety of factors. Please make sure that your application is submitted complete with all required documentation.

**We will begin accepting Summer 2020 applications beginning April 1, 2020. Priority awards will be determined for applications received BEFORE May 1, 2020. The first Summer 2020 financial aid notifications will go out beginning May 8, 2020.** After that date, financial aid will be issued on a rolling basis if funds are available.

Please note that it can take a couple weeks to process your application so please plan accordingly. You are responsible for all program fees that occur prior to financial aid being issued. **Camp Fire financial aid is not applied to charges retroactively.**

- **To guarantee your child's place in Camp Fire's Summer Day Camp**, you must enroll your child in the Summer Day Camp program(s) you are needing and have paid the \$50 non-refundable deposit(s).
- If you want to apply for financial aid first without paying the deposit, you can, but this will not guarantee space in the Summer Day Camp program.
- Funds are limited. Please submit your application to the Camp Fire office as soon as possible. Those applications received before the May 1<sup>st</sup> deadline will get priority.
- A separate application is necessary for all Before & After School, Summer Day Camp, and Camp Namanu programming.

#### **Assessment and Award Process**

1. Financial aid is awarded based on a number of criteria including income, family size, family circumstances, financial aid funds available, and program space capacity.
2. As stated above, applications are considered on a rolling basis after May 8<sup>th</sup>, and can take a couple weeks to process. If approved for financial aid, we will send an award letter via email stating the Summer 2020 financial aid amount you have been awarded.
3. **You are required to notify us if your financial circumstances change.**

#### **Application Checklist:**

- Enroll your child in Summer Day Camp and **pay the non-refundable deposit(s) to guarantee space.**
- Answer all application questions and attach copies of all required income verification documents.** If applicable, attach a copy of recorded legal agreement detailing child support and/or who is responsible for child care fees. Please only send the appropriate pages from the agreement. **Incomplete applications will not be processed.**
- Submit completed application either via email or post to the address below:  
Email completed application via pdf: [awest@campfirecolumbia.org](mailto:awest@campfirecolumbia.org)  
Mail: **Camp Fire Columbia**  
Attn: Registration  
1411 SW Morrison St. #300  
Portland, OR 97205



# Camp Fire Summer Day Camp

## Financial Aid Application

**Camp Fire Summer Day Camp Location Requested:**  Portland  West Linn

Parent/Guardian Name: \_\_\_\_\_

Child #1: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Grade \_\_\_\_ Age: \_\_\_\_

Child #2: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Grade \_\_\_\_ Age: \_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_

Mailing Address: St: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone: (1): \_\_\_\_\_ Contact Phone (2): \_\_\_\_\_

**Registration Date:** \_\_\_\_\_ (Please be aware if you do not enroll your child for Summer Day Camp, you will not be guaranteed space in the program until you have completed the registration process, regardless of financial aid award)

Sessions Requested:	Monday	Tuesday	Wednesday	Thursday	Friday	Weekly Fee Per Registered Child
<b>Week 1</b> 6/15-6/19	CANCELLED DUE TO COVID-19					
<b>Week 2</b> 6/22-6/26	CANCELLED DUE TO COVID-19					
<b>Week 3</b> 6/29-7/3	CANCELLED DUE TO COVID-19				No program July 3rd	
<b>Week 4</b> 7/6-7/10						
<b>Week 5</b> 7/13-7/17						
<b>Week 6</b> 7/20-7/24						
<b>Week 7</b> 7/27-7/31						
<b>Week 8</b> 8/3-8/7						

Weekly fee per registered child: \$ \_\_\_\_\_

Weekly fee I am able to pay per child: \$ \_\_\_\_\_

Weekly financial aid amount I am requesting per child: \$ \_\_\_\_\_

**TOTAL GROSS MONTHLY HOUSEHOLD INCOME** \$ \_\_\_\_\_

Number of Household Members: Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Number of Children Enrolling in Summer Day Camp: \_\_\_\_\_

**Household Structure:**

<input type="checkbox"/> Two Parent – One Household	<input type="checkbox"/> Single Parent
<input type="checkbox"/> Two Parent – Two Households (Divorced, Step-Parent, Domestic Partner)	<input type="checkbox"/> Single Parent (Divorced)
<input type="checkbox"/> Foster Parent/Guardianship	<input type="checkbox"/> Other: _____

It is necessary for Camp Fire to understand your family structure. We know that family configurations can be complicated and diverse. Please add any additional family structure information you feel would be helpful in considering your request for financial aid.

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**Other Child Care Reimbursement Sources:** (Please be aware, ERDC and financial aid cannot be combined)

- I qualify for Employee Related Day Care (ERDC)
- I have applied for ERDC support from DHS
- I qualify for other childcare reimbursement, Source: \_\_\_\_\_

**Are you (parent/guardian) an enrolled college, vocational, or trade student?**

Yes \_\_\_\_\_ No \_\_\_\_\_ School: \_\_\_\_\_

**Income Verification – ATTACH copies of the following documentation:**

1. 2019 Federal Tax Return for each adult in your household or
2. 2019 W-2 for each adult in your household or
3. Copies of all that apply:
  - a. Two (2) most recent pay stubs or unemployment checks for each adult in the household.
  - b. Financial aid award letter if you are student in school.

Or, if you do not have the items listed above, please attach one or more of the following:

4. Worker’s compensation check.
5. Latest award letter from Social Security or Veteran’s Administration.
6. Records of income from self-employment.
7. Record for property and other income sources.
8. Any other untaxed income not reported.

*\*\*Please note, foster families must also supply income verification documents for the household.*

**If applicable, please attach:**

- If you are **divorced or separated**, you must attach copies of the appropriate pages from your recorded judgment stipulating
  - a. child care fee payment responsibility
  - b. monthly child support amount
  - c. monthly spousal support

