



Camp Fire Before & After School West Linn Contact Information

Site Supervisors & Office Staff	Contact Info	Contact Program Site
Bolton Primary Jonna Lund	503-781-0794 bolton@campfirecolumbia.org	Absence Reporting: please call site staff by 1:00pm and leave message if your child will be absent from program
Cedaroak Park Primary Denise Dolan	503-998-4537 cedar oak@campfirecolumbia.org	
Sunset Primary Mykylie Myzak	503-997-9718 sunset@campfirecolumbia.org	Drop Ins: all drop-in care must be pre-scheduled with 48 hour notice and approved by the Site Supervisor Speak to staff during program hours to change authorized pick up, form required
Trillium Creek Primary Tanya Spence	503-998-4529 tcreek@campfirecolumbia.org	
Camp Fire WLWV Multi-Site Coordinator Gina Sander	971-340-1603 gsander@campfirecolumbia.org	
Camp Fire Registration	971-340-1613 or 971-340-1608 registrar@campfirecolumbia.org	Call if you have an emergency and cannot reach the Site Supervisor. Call with registration, fee or payment questions or to request statement.
Camp Fire BAS Program Director Kirsi Baird Barber	971-340-1609 kbairdbarber@campfirecolumbia.org	Call if you have an emergency and cannot reach district representatives
Camp Fire Main Office	503-224-7800 www.campfirecolumbia.org	Camp Fire general program info and summer programs

PROGRAM HOURS: AM 6:30am to school start, PM school end to 6:00pm

AUTHORIZED PICK UP: If your child is going home with someone who **is NOT** on your authorized pick up list, you **MUST** send a signed note to the site staff to add to your authorized pick up list. Camp Fire will not release children to anyone not on your authorized list.

MEDICATION POLICY: Medication will be administered to children by authorized staff members and cannot be administered without a *Dispense of Medication* form filled out by the parent/guardian on site. All medication must be in its original container, properly labeled, and authorized by the child's health care provider or written directions on over-the-counter meds. All medication will be stored in a locked box where it is inaccessible to children.

ILLNESS POLICY: Camp Fire cannot permit a child who has symptoms of illness and/or a temperature of 100 degree or higher. If a child becomes sick while at Camp Fire, parents will be notified so that arrangements can be made for your child to be picked up. If your child is sent home we ask that he or she not return until 24 hours after the symptoms have diminished.

LICE POLICY: Please [see Parent /Guardian Handbook](#) for details.

SEE [CAMP FIRE HANDBOOK](#) FOR ADDITIONAL PROGRAM INFORMATION AND RESTRICTIONS