



Camp Fire Before & After School PPS Contact Information

Site Supervisors & Office Staff	Contact Info	Contact Program Site
BC Fernwood Campus Amy Fish	(503) 793-8032 fernwood@campfirecolumbia.org	Absence Reporting: please call site staff by 1:00pm and leave message if your child will be absent from program Drop Ins: all drop-in care must be pre-scheduled with 48 hour notice and approved by the Site Supervisor. Speak to staff during program hours to change authorized pick up, form required
BC Hollyrood Campus Audrey Butler	(503) 209-6855 hollyrood@campfirecolumbia.org	
BC Rose City Park Campus Kristina Ho	(503) 290-8078 rosecitypark@campfirecolumbia.org	
Creative Science School Susan Cook	(503) 209-2927 creativescience@campfirecolumbia.org	
Peninsula Elementary Marisol Clark	(503) 784-2461 peninsulak5@campfirecolumbia.org	
Sunnyside Environmental Samantha Morelli	(503) 209-6989 sunnyside@campfirecolumbia.org	
Woodlawn Elementary Sarah Tapp	(503) 784-1395 woodlawn@campfirecolumbia.org	
Camp Fire PPS Multi-Site Coordinator Chelsea Jones	(971) 340-1611 cjones@campfirecolumbia.org	
Camp Fire PPS Multi-Site Coordinator Andy LaBar	(971) 340-1606 alabar@campfirecolumbia.org	Contact if you have questions concerning Woodlawn, Peninsula, or Creative Science
Camp Fire Registrars	(971) 340-1613 OR (971) 340-1608 registar@campfirecolumbia.org	Call with registration, fee or payment questions or to request statements.
Camp Fire BAS Program Director Kirsi Baird Barber	(971) 340-1609 kbairdbarber@campfirecolumbia.org	Call if you have an emergency and cannot reach district representatives
Camp Fire Main Office	(503) 224-7800 www.campfirecolumbia.org	Camp Fire general program information and summer programs

PROGRAM HOURS: AM 7:00 am to school start, PM school end to 6:00pm

AUTHORIZED PICK UP: If your child is going home with someone who **is NOT** on your authorized pick up list, you **MUST** send a signed note to the site staff to add to your authorized pick up list. Camp Fire will not release children to anyone not on your authorized list.

MEDICATION POLICY: Medication will be administered to children by authorized staff members and cannot be administered without a *Dispense of Medication* form filled out by the parent/guardian on site. All medication must be in its original container, properly labeled, and authorized by the child's health care provider or written directions on over-the-counter meds. All medication will be stored in a locked box where it is inaccessible to children.

ILLNESS POLICY: Camp Fire cannot permit a child who has symptoms of illness and/or a temperature of 100 degree or higher. If a child becomes sick while at Camp Fire, parents will be notified so that arrangements can be made for your child to be picked up. If your child is sent home we ask that he or she not return until 24 hours after the symptoms have diminished.

LICE POLICY: Please see [Parent/Guardian Handbook](#) for details.

SEE [CAMP FIRE HANDBOOK](#) FOR ADDITIONAL PROGRAM INFORMATION AND RESTRICTIONS